



alpaplastic s.r.l.

The spool that makes your business run

LEGAL INFORMATION PRIVACY AND LEGAL INFORMATION TREATMENT OF PERSONAL DATA pursuant to art. 13 of the European General Data Protection Regulation 679/2016 (GDPR) to Customer and Providers

The Data Controller pursuant to art. 28 of the Privacy Code and art. 4 paragraph 7 of the GDPR is **Alpaplastic s.r.l.** with registered office in Galliate Lombardo (Italy) via per Daverio, 14.

1. TREATMENT PERSONAL DATA

Treatment refers to “any operation or group of operations that are carried out, even without the use of electronic tools for data collecting, recording, organizing, preserving, consulting, processing, modifying, selecting, extracting, comparing, using, interconnecting, blocking, communication, circulating, cancelling and destroying, even if the data is not recorded on a database”.

Personal Data refers to “any information relating to a natural person who has been identified or can be identified, even indirectly, by referring to any other information, including a personal identification number”.

2. KIND OF DATA

Kind of Data	For example
Public data	Name, public e-mail address, telephone number
Private data	Private phone numbers or e-mail address
Referral person	Name, phone number, personal e-mail address
Commercial data	Commercial details
Financial data	Bank details: account number

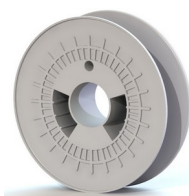
Alpaplastic s.r.l. doesn't collect Data mentioned in art.9, such as special categories of personal details in particularly: revealing racial or ethnic origin, political opinions, religious or philosophical beliefs, or trade union membership, and the processing of genetic data, biometric data for the purpose of uniquely identifying a natural person, data concerning health or data concerning a natural person's sex life or sexual orientation

3. TREATMENT PURPOSE

The Data will be subject to treatment by the Data Controller, according to the limits set by the applicable legislation, for the following purposes:

- a) fulfilling obligations provided by laws, regulations and/or EC rules;
- b) fulfilling contractual obligations
- c) fulfilling accounting schedule position.

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21020 Galliate Lombardo
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For the aforementioned purposes, the Data may also be subject to treatment by external processor. 'Processor' means a natural or legal person, public authority, agency or other body which processes personal data on behalf of the controller

4. TREATMENT METHODS.

The Data Treatment shall be carried out both using electronic tools and without electronic tools, fully complying with the applicable legislation

5. DATA SECURITY

Data will be retained securely within our database and preserved in paper archives fitted with a lock and saved on a server protected by a password with limited access, placed in well-protected locations. They will be saved until such time as the user requests removal or whenever the business cooperation finish.

6. LAWFULNESS OF PROCESSING

Alpaplastic s.r.l. process your personal information for legitimate business interests, such as direct marketing (newsletter), data analytics, selling, purchasing.

"Legitimate interests" means the interests of our company in conducting or managing our business. When we process your personal information for our legitimate interests, we consider and balance any potential impact on you and your rights under data protection laws.

7. COMMUNICATION CIRCULATION.

For the same purposes described in this document, the Data may be communicated to third parties (external processor for example) for the same aforementioned purposes. **Alpaplastic s.n.c.** only provide information that is strictly necessary in order to fulfil commercial operations or required services and the shall not share Data with third parties in any other way, unless it has your express authorization to do so on each separate occasion.

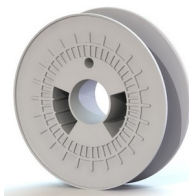
The Data shall not be circulated ("circulation" meaning making unspecified subjects aware of the Data).

8. RIGHTS OF THE PERSON/COMPANIES CONCERNED

The may exercise your rights stipulated in article 7 of the Legislative Decree n. 196/2003 with regard to **Alpaplastic s.r.l.** and these rights are reported in full as follows for your convenience:

Art. 7 - (Right to access personal data and other rights)

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The person concerned has the right to obtain indications on:

- a) the origin of the personal data;
- b) the treatment purposes and methods;
- c) the reasoning applied to the treatment carried out using electronic tools;
- d) the identification details of the holder, the managers and the designated representative according to article 5 comma 2;
- e) the subjects or the subject categories to which the personal data can be communicated or who could be made aware of the personal data in their role as designated representative in the State territory, as managers or appointees.

The person concerned has the right:

- a) for the data to be updated, rectified, or, when necessary, integrated;
- b) for the data to be deleted, made anonymous, or blocked in the case of data treated in a manner that violates the law, including data that does not need to be preserved with regard to the reasons why the data was collected and successively treated;
- c) to obtain a declaration that states that those to whom the data was communicated or circulated were made aware of operations included in letters a) and b), as well as the data content, except when fulfilling this action is impossible or involves a manifestly disproportionate use of means with regard to the protected right.

The person concerned has the right to fully or partially oppose:

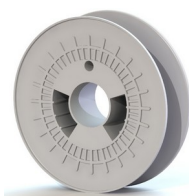
- a) the treatment of personal data regarding him or her for legitimate reasons, even if it is relevant to the data collection purpose;
- b) the treatment of personal data that involves him or her and that will be used for advertising material, direct sales or to carry out market research or commercial communication activities.

I read the privacy policy and give the consent for the treatment of our personal data

_____ (signature and stamp)

_____ (date)

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